
Report To:	Inverclyde Integration Joint Board	Date:	23 June 2025
Report By:	Kate Rocks Chief Officer, Inverclyde Health & Social Care Partnership	Report No:	LS/047/25
Contact Officer:	Vicky Pollock	Contact No:	01475 712180
Subject:	Inverclyde Integration Joint Board (IJB) and IJB Audit Committee – Proposed Dates of Future Meetings		

1.0 PURPOSE AND SUMMARY

- 1.1 ☒ For Decision ☐ For Information/Noting
- 1.2 The purpose of this report is to seek agreement of a timetable of meetings for both the Inverclyde Integration Joint Board (IJB) and the IJB Audit Committee for 2025/26.
- 1.3 Members will note from the 2025/26 timetable that, as in previous years, it is proposed to hold six meetings of the IJB and three meetings of the IJB Audit Committee.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that agreement be given to the timetable of meetings for the IJB and the IJB Audit Committee for 2025/26, as detailed in the appendix to the report.

Kate Rocks
Chief Officer
Inverclyde Health and Social Care Partnership

3.0 BACKGROUND AND CONTEXT

- 3.1 The Standing Orders of the IJB provide for meetings to be held at such place and such frequency as may be agreed by the IJB. The proposal in this report is for six meetings to be arranged for the period from September 2025 to June 2026, with all meetings commencing at 2pm.
- 3.2 In June 2016, an Audit Committee was established as a Standing Committee of the IJB. The Audit Committee's Terms of Reference provide for the Committee to meet at least three times each financial year and that there must be one meeting a year, or part thereof, where the Committee meets the External Auditors and Chief Internal Auditor without other senior officers present.
- 3.3 It is proposed that the IJB Audit Committee meets at 1pm on three of the six dates on which the IJB meets, in September, March and June, as requested by the IJB Audit Committee in March 2022, and that the meeting with the External Auditors and the Chief Internal Auditor be arranged for 12 noon on Monday 8 September 2025.

4.0 PROPOSALS

- 4.1 To avoid a potential clash with a number of meetings arranged by NHS Greater Glasgow & Clyde, and which are attended by members of the IJB, the meetings for the IJB and IJB Audit Committee are on Mondays.
- 4.2 Meetings of the IJB Audit Committee and IJB are scheduled to begin at 1pm and 2pm respectively, the exception being as detailed in paragraph 3.3 above.
- 4.3 It is proposed that the IJB notes the content of this report and agrees the IJB and IJB Audit Committee timetable of meetings for 2024/25 as attached in the appendix to this report.

5.0 IMPLICATIONS

- 5.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

SUBJECT	YES	NO
Financial		x
Legal/Risk		x
Human Resources		x
Strategic Plan Priorities		x
Equalities, Fairer Scotland Duty & Children and Young People		x
Clinical or Care Governance		x
National Wellbeing Outcomes		x
Environmental & Sustainability		x
Data Protection		x

5.2 Finance

There are no financial implications arising from this report.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

5.3 Legal/Risk

There are no legal/risk implications arising from this report.

5.4 Human Resources

There are no Human Resource implications arising from this report

5.5 Strategic Plan Priorities

There are no Strategic Plan Priorities implications arising from this report.

6.0 DIRECTIONS

6.1	Direction Required to Council, Health Board or Both	Direction to:	
		1. No Direction Required	X
		2. Inverclyde Council	
		3. NHS Greater Glasgow & Clyde (GG&C)	
		4. Inverclyde Council and NHS GG&C	

7.0 CONSULTATION

7.1 The Chief Officer has been consulted in the preparation of this report.

8.0 BACKGROUND PAPERS

8.1 None.

Appendix 1

TIMETABLE 2025/26

IJB/IJB Audit Committee	Submission Date – 9am	Pre-Agenda Date	Issue Agenda	Date of Meeting
IJB Audit Committee	Friday 15 August 2025	Monday 25 August 2025 – 2pm	Friday 29 August 2025	Monday 8 September 2025 – 12 noon and 1pm
Inverclyde Integration Joint Board	Friday 15 August 2025	Monday 25 August 2025– 3pm	Friday 29 August 2025	Monday 8 September 2025 – 2pm
Inverclyde Integration Joint Board	Friday 24 October 2025	Monday 3 November 2025 – 3pm	Friday 7 November 2025	Monday 17 November 2025 – 2pm
Inverclyde Integration Joint Board	Friday 5 December 2025	Monday 15 December 2025 – 3pm	Friday 19 December 2025	Monday 12 January 2026 – 2pm
IJB Audit Committee	Friday 27 February 2026	Monday 9 March 2026 – 2pm	Friday 13 March 2026	Monday 23 March 2026 – 1pm
Inverclyde Integration Joint Board	Friday 27 February 2026	Monday 9 March 2026 – 3pm	Friday 13 March 2026	Monday 23 March 2026 – 2pm
Inverclyde Integration Joint Board	Friday 17 April 2026	Monday 27 April 2026 – 3pm	Friday 1 May 2026	Monday 11 May 2026 – 2pm
IJB Audit Committee	Friday 29 May 2026	Monday 8 June 2026 – 2pm	Friday 12 June 2026	Monday 22 June 2026– 1pm
Inverclyde Integration Joint Board	Friday 29 May 2026	Monday 8 June 2026 – 3pm	Friday 12 June 2026	Monday 22 June 2026 – 2pm